

RESEARCH ASSISTANT BORROWING FORM

Students may get permission to borrow materials for a faculty member or department by filling out the form below.

Faculty or department head shall be responsible for the materials borrowed and any fines incurred.

Print out form and return to the Circulation Desk

Date: _____

(Student) _____

(one student per form) has permission to check out books, media and periodicals for the time specified below:

single day only: _____(dd/mm/yy)

-or-

semester: Fall ____ Spring ____ Summer ____

-or-

full academic year 20__

for the following faculty member(s):

Faculty Name Phone Number

Faculty Name Phone Number

Department: _____

Faculty or Department Head's signature Date