In this document, you will learn how to:

**AVAILABLE TECHNOLOGY**

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1. **FOR IMMEDIATE ASSISTANCE, SEE BELOW FOR CONTACT INFORMATION:**

2. **TURN ON THE PROJECTOR AND LOWER THE SCREEN FIRST**

3. **USE THE AVAILABLE COMPUTER AT THE STATION/PODIUM**

4. **USE YOUR LAPTOP AT THE STATION/PODIUM**

5. **PLAY A DVD/VHS OR A BLU-RAY DISK**

6. **WATCH TV AND CHANGE CHANNELS**

7. **MODIFY THE VOLUME FOR THE SOUND SYSTEM**

8. **TROUBLESHOOT COMMON PROBLEMS**

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**AVAILABLE TECHNOLOGY**

In this classroom, there are:

- 1 AMX Wireless Control Panel
- 1 iMAC (Podium Computer)
- 1 Auxiliary VGA/Audio Input
- 1 Microphone
- 1 DVD Player in the closet
- 1 Blu-ray Player in the closet
- 1 VHS Player in the closet
- Cable TV
- 36 iMacs in 118 only

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**FOR IMMEDIATE ASSISTANCE, SEE BELOW FOR CONTACT INFORMATION:**

<table>
<thead>
<tr>
<th>Hours</th>
<th>Contact</th>
<th>Contact Info</th>
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<tbody>
<tr>
<td>M-F 9AM to 5PM</td>
<td>Burney Wong</td>
<td>310-338-3960</td>
</tr>
<tr>
<td>If Burney is not</td>
<td>Classroom Management (CMO)</td>
<td>310-338-1735</td>
</tr>
<tr>
<td>available</td>
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**REMEMBER TO POWER DOWN THE SYSTEM WHEN YOU’RE FINISHED BY TOUCHING THE “SYSTEM OFF” BUTTON ON THE LOWER RIGHT CORNER OF THE AMX PANEL.**
**TURN ON THE PROJECTOR AND LOWER THE SCREEN FIRST**

1. If the panel is not on, touch the panel and then touch “Push to Begin” to launch the primary screen.

2. Touch the “Projector Control” button along the bottom of the screen. You should see the following picture.

   Touch “On” for your desired projectors. **It will take a few minutes for the projector to warm up and turn on.**

   Touch the down arrow for your desired screens to lower the screens.

3. The projector is on when the green light on the unit is lit and the screen is blue.

   An amber color on the projector indicates that the unit is warming up.
USE THE AVAILABLE COMPUTER AT THE STATION/PODIUM

1. Turn on the computer. Facing the front of the iMAC, you can find the power button on the lower left corner on the back of the computer. Press it once.

2. Choose your operating systems via the keyboard arrows and hit “enter/return”.

3. To project the computer desktop onto the screens, locate Floor Box Source along the left of the panel.
   a. First, touch “Desktop”
   b. Then, touch “Main Proj Destination” (for the main projector) and/or “Side Proj Destination” (for the side projector).

USE YOUR LAPTOP AT THE STATION/PODIUM

1. Find the additional VGA/Audio Cable on the podium. The VGA adapter is labeled “laptop”.
   a. Note: If you want to use a Mac Book, make sure you have the correct VGA adapter first.

2. Connect the additional VGA adapter to the VGA output on your laptop. Connect the additional audio connector if desired.

3. To project your laptop onto the screens, locate Floor Box Source along the left of the panel.
   a. First, touch “Laptop”
   b. Then, touch “Main Proj Destination” (for the main projector) and/or “Side Proj Destination” (for the side projector).
**PLAY A DVD/VHS OR A BLU-RAY DISK**

There are two ways to play a DVD. You can use the available iMAC and play the DVD through the computer or you can use the DVD player in the closet. To play a blu-ray disk, see instructions below.

To play a DVD through the computer, following the instructions in the previous section to turn on the computer. Insert the DVD into the right side slot. Wait for the computer to recognize the DVD. Play the DVD via the available media applications:

- For MAC: Apple DVD Player or VLC
- For PC: Windows Media Player or VLC

To play a DVD with the available DVD player in the closet, see the instructions below:

1. Find the DVD/VHS player in the closet, turn it on, and insert the disk or VHS.
   
   For Blu-ray Media, locate the blu-ray player below the DVD player and insert the disk.

2. On the AMX panel, touch the DVD/VCR button located at the top (for blu-ray, touch the Blu Ray button).

   Then touch the “Main Proj Destination” and/or “Side Proj Destination” to send the picture signal to the projector(s).
WATCH TV AND CHANGE CHANNELS

1. On the AMX panel, touch the TV button located at the top.

Then touch the “Main Proj Destination” and/or “Side Proj Destination” to send the signal to the projector(s).

MODIFY THE VOLUME FOR THE SOUND SYSTEM

The controls are located along the rig side of the panel in all modes.
TROUBLESHOOT COMMON PROBLEMS

1. Make sure all the receivers inside the closet are on. Sometimes people shut off the main system and AMX panel will not work.

2. Make sure the AMX panel is communicating to the receiver. The indicator will be green.

   If the indicator is not green, make sure the receivers are on inside the closet and reboot the panel.