

FACILITIES MANAGEMENT, 1928-

Since opening the present day Westchester campus in 1929, the University has maintained construction and operations records of the physical plant. In 1956 the division was formally recognized as Buildings and Grounds Department and became Facilities Management in 1988. Today this record group includes correspondence, contracts and reports of the Vice-President, the Director of Public Safety and the Director of Facilities Planning and Operations among other officials.

Record Series A: Publications	2
Record Series B: Events.....	2
Record Series C: Vice-President	2
Series 1: Cornelius E. Lynch, SJ, 1956-1958.....	2
Series 2: Andrew F. Maginnis, SJ, 1958-1961	3
Series 3: Ralph E. Tichenor, SJ, 1961-1968?	3
Series 4: John Von Bargan, -1968-.....	3
Series 5: Bill B. Wilson, 1971-1986	4
Series 5: David G. Trump, 1987-.....	7
Record Series D: Public Safety Director.....	8
Series 1: Harry R. Hueston, II, 1979-1985	8
Series 2: Harold E. Malone, 1986-	8
Series 3: Ray Hilyar, 1987-2008	8
Series 4: Hampton Cantrell, 2008-	9
Record Series E: Physical Plant Director	9
Series 1: Robert L. Zeilinger, 1973-.....	9
Series 2: Robert S. Hunt, 1981 - Sep 1982?	9
Series 3: William E. G. Bond, Sep 1982-	9

[MS 10A]

Record Series A: Publications

Project Management Department: brochure, nd

Department of Physical Plant: brochure, Apr 1983

Looking Forward: newsletter, Mar 1991

Looking Forward: newsletter, Jun 1991

Looking Forward: newsletter, Fall 1991

LMU Recycler: newsletter, Fall 1991

Materiel Management Services Department: "Shipping & Receiving Policies";
brochure, Fall 1991

LMU Recycler: newsletter, 1992?

Materiel Management Services Department: "Shipping & Receiving Policies";
brochure, Fall 1992

Looking Forward: newsletter, Spring 1993

Looking Forward: newsletter, Summer 1993

Looking Forward: newsletter, Sep 1993

Looking Forward: newsletter, Spring 1995

Looking Forward: newsletter, Summer 1995

Looking Forward: newsletter, Fall 1996

Record Series B: Events

Open house: announcement, Jun 1998

[MS 10C]

Record Series C: Vice-President¹

Series 1: Cornelius E. Lynch, SJ, 1956-1958

Contract model form, nd

Committee on Buildings and Grounds, 1954-
Cor., 1954-

Space utilization, 1956-

Reports, 1956-1958

¹ Formerly Director of Facilities Planning and Construction; Director of Physical Plant; Director and Superintendent of Buildings and Grounds.

Invoices, 1957-1959
Water main: cor., 1957
Facilities utilization, 1958-
P.J. Walker, 1958-
Cor., 1959-

Series 2: Andrew F. Maginnis, SJ, 1958-1961

Series 3: Ralph E. Tichenor, SJ, 1961-1968?

Electrical, 1965-

[MS 10C4]

Series 4: John Von Bargan, -1968-

Marymount College change orders, 1968-
Warehouse project, 1968-

Bechtel Corp.: Summary of A Study for Central Heating and Associated
Facilities; reports, 1969

Elevators, 1969-

Energy, 1969-

Epoxy problems, 1969-

Cor., 1970-

Energy, 1970-

[MS 10C4]

Projects, 1970-

Boiler tanks removal project, 1971-

[MS 10C5]

Series 5: Bill B. Wilson, 1971-1986

American Insurance Co., 1971-
Completed projects, 1971-
Cor., 1971-
Electrical, 1971-
Fuel oil tank abandonment, 1971-
Summer projects, 1971-

Campus grounds info., 1972-
Campus street names, 1972-
Gabor's Electric, 1972-
Poolkeepers, 1972
Regent's Terrace brick settling, 1972-
Roger Lighthart Co., 1972-
Special projects, 1972

Contracts, 1973-
Electrical, 1973-
Flooding, 1973-
Los Angeles City Health Dept., 1973-
Maintenance proposals
Projects, 1973-
Roofs, 1973-

Energy, 1974-
Summer projects, 1974-

8000 Loyola Blvd., 1975-
Carpeting, 1975-

[MS 10C05/2]

Contracts, 1975-
Cor., 1975-
Fire alarms, 1975-
High voltage system, 1975
Hot water, 1975-
Pacific Lighting Leasing Co., 1975-

Electrical, 1976-
Palm trees, 1976-
Projects, 1976-
Sherwin Electric Service, 1976
Trailers, 1976-

Albert C. Martin Associates: Land Utilization Study Report, Apr 1977
Albert C. Martin Associates: Land Utilization Study Report; cor.; slides, 1977
Handicapped project
Paint, 1977-
Reports, 1977-

[MS 10C5/3]

Siphon system, 1977-

[Map Case 4]

ACMA: "Drainage, Sewer, and Water Study for Loyola Marymount University Westchester Campus"; plans, Dec 1978

[MS 10C5/3]

ACMA: "Drainage, Sewer, and Water Study for Loyola Marymount University Westchester Campus"; report, Dec 1978

Bidding and construction, 1978-

Cor., 1978-

Disabled access plans, 1978-

Storm drain, 1978-

Surveyors, 1978-

T2 Engineering, 1978-

Westchester Playa del Rey Citizens Advisory Committee: Vitalization Report, 1977?

Ad Hoc Committee of the Academic Assembly: "Report on Physical Plant", Jan 1979

[MS 10C5/4]

Capital improvement projects, 1979-

Cor., 1979-

High voltage system: Neil D. Ames, "Single Line Diagram - Loyola [Marymount University] Primary Distribution and Power Usage Analysis"; senior project paper, 18 May 1979

Lighting, 1979-

Reports, 1979-

Elevators, 1980-

Facilities and Planning Vice-President John Pfaffinger: cor., 1980-1985

Gymnasium dance floor, 1980-

[MS 10C5/5]

Lockwood, Andrews & Newman, Inc.: brochure, cor., 1980

Lockwood, Andrews & Newman, Inc.: Physical Plant Department Evaluation Report, Mar 1980

Barcelona Apartments roof project, 1981

Classroom renovations, 1981-

McKee Construction, 1981-

Security fencing and gates, 1981-

Sidewalks, 1981-

Doors, 1982-

Energy, 1982

[MS 10C5/5]

Ignatian Circle extension, 1982-

Public Safety Department relocation, 1982-

Sidewalks, 1982

Smoke detectors, 1982-

[MS 10C5/6]

California Energy Investment Corp., 1983-

Loyola Blvd. and Ignatian Circle development, 1983-

Minor projects, 1983-

Projects, 1983-

Smoke detectors, 1983-

Solar system, 1983-

W-J Engineering, 1983-

[Map Case 4]

Building utility survey: diagram, 1984

[MS 10C5/6]

David Munyer, 1984-

Entrance sign project, 1984-

[Map Case 4]

Entrance sign project: ACMA; design proposal plans²; 1"=1', 1984

Entrance sign project: ACMA; plan; 3/8"=1', 9 Feb 1984

Entrance sign project: ACMA; plan revision; 3/8"=1', 9 Feb 1984

[MS 10C5/6]

General correspondence, 1984-5

Hannon Apartments hot water supply pipe corrosion: Copper Development Association Inc.; report, 22 Aug 1984

Hannon Apartments hot water supply pipe corrosion: cor., Sep-Dec 1984

Hot water tanks, 1984-

Ignatian Circle cor., 1984-

Paramedic communication equipment, 1984

Temporary housing, 1984-

Two way street project, 1984-

² Including monument sign for Fritz B. Burns Fine Arts Center.

[MS 10C5/7]

Archaeological Associates, Ltd., "The Loyola Marymount Archaeological Project: Salvage Excavations at LAn-61A-C" (entire report): report, 30 Jul 1985

Archaeological Associates, Ltd., "The Loyola Marymount Archaeological Project: Salvage Excavations at LAn-61A-C", pp. 1-29: report, 30 Jul 1985

Archaeological Associates, Ltd., "The Loyola Marymount Archaeological Project: Salvage Excavations at LAn-61A-C", pp. 30-74: report, 30 Jul 1985

Archaeological Associates, Ltd., "The Loyola Marymount Archaeological Project: Salvage Excavations at LAn-61A-C", pp. 75-124: report, 30 Jul 1985

Archaeological Associates, Ltd., "The Loyola Marymount Archaeological Project: Salvage Excavations at LAn-61A-C", pp. 125-185: report, 30 Jul 1985

Archaeological Associates, Ltd., "The Loyola Marymount Archaeological Project: Salvage Excavations at LAn-61A-C", pp. 186-228: report, 30 Jul 1985

Archaeological Associates, Ltd., "The Loyola Marymount Archaeological Project: Salvage Excavations at LAn-61A-C", pp. 229: report, 30 Jul 1985

Archaeological Associates, Ltd., "The Loyola Marymount Archaeological Project: Salvage Excavations at LAn-61A-C", photographs: report, 30 Jul 1985

Archaeological Associates, Ltd., "The Loyola Marymount Archaeological Project: Salvage Excavations at LAn-61A-C", appendix: report, 30 Jul 1985

Hannon Apartments hot water supply pipe corrosion: cor.; data sheet, Mar-Jun 1985

Hannon Apartments hot water supply pipe corrosion: James M. Montgomery, Consulting Engineers, Inc.; report, Jul 1985

University space inventory: report, 1 Aug 1985

[MS 10C5/7]

Backlog

[MS 10C6]

Series 5: David G. Trump, 1987-

Backlog

Appointment of David Trump as Vice President : press release, Sep 1987

Envicom Corporation, "Draft Environmental Impact Report No. 86-842 CUC: Leavey Campus Master Plan Loyola Marymount University", Oct 1989 [1 of 4]

Envicom Corporation, "Draft Environmental Impact Report No. 86-842 CUC: Leavey Campus Master Plan Loyola Marymount University", Oct 1989 [2 of 4]

Envicom Corporation, "Draft Environmental Impact Report No. 86-842 CUC: Leavey Campus Master Plan Loyola Marymount University", Oct 1989 [3 of 4]

[MS 10C6]

Envicom Corporation, "Draft Environmental Impact Report No. 86-842 CUC: Leavey Campus Master Plan Loyola Marymount University", Oct 1989 [4 of 4]

Westchester News No. 60: "Neighbors are critical of LMU growth plans"; news clipping, 23 Nov 1989

Archaeological Associates, Ltd., "Revised Artifact Catalog: The Loyola Marymount Archaeological Project Salvage Excavations at LAn-61A-C (1984-1985)", pp., Mar 1997 [1 of 4]

Archaeological Associates, Ltd., "Revised Artifact Catalog: The Loyola Marymount Archaeological Project Salvage Excavations at LAn-61A-C (1984-1985)", pp., Mar 1997 [2 of 4]

Archaeological Associates, Ltd., "Revised Artifact Catalog: The Loyola Marymount Archaeological Project Salvage Excavations at LAn-61A-C (1984-1985)", pp., Mar 1997 [3 of 4]

Archaeological Associates, Ltd., "Revised Artifact Catalog: The Loyola Marymount Archaeological Project Salvage Excavations at LAn-61A-C (1984-1985)", pp., Mar 1997 [4 of 4]

Memo., 1998

News clipping, 1992

News clipping, 2002

[MS 10D]

Record Series D: Public Safety Director³

Series 1: Harry R. Hueston, II, 1979-1985

Series 2: Harold E. Malone, 1986-

Appointment announcement: news release, 14 Jul 1986

Series 3: Ray Hilyar, 1987-2008

³ Previously Director of Security.

"Student Right-to-Know and Campus Security Act of 1990, Title II": booklet,
Sep 1992

Annual Security Report (2006): 1.8MB pdf p/o, 2007
Campus Authority Crime Report form: 19KB html p/o, 2007
Crime Report statistics (2003-2005): 19KB pdf p/o, 2007
Jeanne Cleary Act: memo; 24 KB html p/o, 2007

Jeanne Cleary Campus Security Policy & Crime Statistics Disclosure Act: 92KB
pdf Powerpoint p/o, 2007

Online crime report form: 161KB html p/o, 2007

[Digital 10]

Annual Security Report (2006): 1.8MB pdf, 2007
Campus Authority Crime Report form: 19KB html, 2007
Crime Report statistics (2003-2005): 19KB pdf, 2007
Jeanne Cleary Act: memo; 24 KB html, 2007

Jeanne Cleary Campus Security Policy & Crime Statistics Disclosure Act: 92KB
pdf Powerpoint, 2007

Online crime report form: 161KB html, 2007

[MS 10D]

Series 4: Hampton Cantrell, 2008-

Record Series E: Physical Plant Director⁴

Series 1: Robert L. Zeilinger, 1973-

Series 2: Robert S. Hunt, 1981 - Sep 1982?

Series 3: William E. G. Bond, Sep 1982-

⁴ Formerly Superintendent of Plant Maintenance.