RECORD GROUP 10

FACILITIES MANAGEMENT, 1928-

Since opening the present day Westchester campus in 1929, the University has maintained construction and operations records of the physical plant. In 1956 the division was formally recognized as Buildings and Grounds Department and became Facilities Management in 1988. Today this record group includes correspondence, contracts and reports of the Vice-President, the Director of Public Safety and the Director of Facilities Planning and Operations among other officials.

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Series 2: Venice Boulevard campus, 15 September 1917-1929

Gymnasium: image photocopy, c1925
New faculty building, 1926

Series 3: Law campuses, 1929-1934

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Series 4: Burns Westchester campus, 1929-

Map of Centinela Improvement Co. (19 Mar 1913): location of Loyola University, ca. 1928

Marshall & Stevens: site map, Dec 1947

[On permanent loan in the Rev. Lorenzo Malone, SJ Student Center President’s Dining Room]

Aerial view of proposed campus design: 53" x 73" original watercolor sketch by Eddy (sic) ca. 192?, restoration with Japanese paper sizing, 1996

[OV Drawer 3]

____: campus site plan; ink & watercolor, Aug 1939
Deats Sash & Door: food counter construction plans, 1948
Sakaty, John E.: campus map; 1"=100’, 26 Aug 1949

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Pump house register
Water supply, 1929-

Campus maps, 1950
Campus site aerial photograph: photocopy of aerial image, ca. 1950
Classroom chart, c1950
Fuel oil storage tank: diagram, 15 Mar 1950

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George DeMasirevich: master plan; 1”=100’, Jan 1951

[OV Drawer 3]

Pafford Jones B. White: topographic survey, 1954

[MS 10F04ov]


Prentiss French: Preliminary Study of Plan for Future Development; plan, Apr 1954

Prentiss French: Preliminary Layout-Grading Plan for Area West of Engineering Building; plan; 1”=40’, Jun 1954

Prentiss French: Preliminary Proposed Fill [north east gully]; plan; 1”=40’, Aug 1954

[OV Drawer 3]

Prentiss French: grading plan, 1956

Prentiss French: Plan for Future Development¹, 1955

Prentiss French: Plan for Planting Along Loyola Boulevard; 1”=10’; 1”=40’, Mar 1955

Prentiss French: Preliminary Plan for Development of Area West of Chapel; plans; various scales, 5 May 1955

Prentiss French: Site Improvements Grading-Paving Plan & Details; plan; 1”=40’, Aug 1954

Prentiss French: Site Improvements Profiles & Sections; elevation profile plan, Aug 1954

Prentiss French: Study of Plan for Future Development; 1”=100’, Apr 1955
Prentiss French: Study of Plan for Future Development; plan; 1”=100’, Dec 1954
Prentiss French: Study of Plan for Future Development; plan; 1”=100’, Feb 1955

¹ Based on White topographic survey (1954). Cf. above.
Prentiss French: studies for sunken garden, sketches, Nov–Dec 1956

Prentiss French: Study for Sunken Garden Area; 1”=40’, Nov 1956

Prentiss French: Perspective Showing Detail of Steps & Wall by Student Center; architectural rendering, Dec 1956

Prentiss French: Studies for Area Between St. Robert’s Hall & Student Center; architectural renderings; 1”=40’, Dec 1956

ACMA: Diagramic Sketch of Pump Distribution, 15 Aug 1957

Prentiss French: Sketch for Revision of Plan for Regents Terrace; sketch, 20 May 1958

Campus map, ca. 1960

Campus site aerial photograph: key to numbering scheme; photocopy of aerial image, Jun 1960

News clipping, 1964

Prentiss French: Sunken Gardens landscaping plans; 1”=20’, 1964

Bechtel Corp.: campus site plan; ink & watercolor, 1967

Bechtel Corp.: Preliminary Pilot Development Plan; architectural rendering, 1967

Bechtel Corp.: View from Entrance to Mall; architectural rendering, 1967

Bechtel Corp.: existing illustrative site plans, 7 Jan 1967
Bechtel Corp.: campus site plan; ink & watercolor, 1967

___: campus plot plan, 1971
Ralph Tabajin: campus plot plan, 1971

J.L. Hengstler: mechanical plans, 1972

Los Angeles City Planning Department: planning areas; map of Los Angeles, 1972
Los Angeles City Street & Freeway Design Division: topographic map, 1972

Albert C. Martin Associates (ACMA): land utilization study; chilled water, ca. 1973

ACMA: land utilization study; community circulation, ca. 1973
ACMA: land utilization study; domestic water supply, ca. 1973
ACMA: land utilization study; existing zoning, ca. 1973
ACMA: land utilization study; general plan, ca. 1973
ACMA: land utilization study; hot water supply and return, ca. 1973
ACMA: land utilization study; open space and pedestrian circulation, ca. 1973
ACMA: land utilization study; property ownership, ca. 1973
ACMA: land utilization study; sewer line, ca. 1973
ACMA: land utilization study; storm drain, ca. 1973

Campus map, ca. 1973

ACMA: Land Utilization Study Report For Loyola Marymount University Westchester Campus, May 1977

_____: campus master plan, 1979
City of Los Angeles Engineer: storm drain plans, 1980

_____ : campus map, 1998

Aaron Betsky, "Modest Buildings, Open Spaces Are the Basis of Loyola’s Beauty": architectural essay, 1992

Unprocessed Central plant records
Series 5: St. Robert's Hall, 1929-

- east elevation plan, nd
- heating system schematic, nd
President’s Lounge: interior design sketches, nd

Renovation sketches, nd

Auditorium, 1948-1980
Renovations, 1948-1971

University Library: Continental Products Co.: stacks shelving plan, 15 Sep 1953
- classrooms conversion to offices; plans, 1963

Remodeling, 1970-

Basement computer center, 1971

Danielian, Moon, Sampieri & Ilg Architects/Planners: “Specifications for Remodeling of St. Roberts Bellarmine Hall”; proposal, 1971

Renovations, 1971-1974

Second floor phase II, 1971-
Third floor remodeling, 1971-
Auditorium Renovation Committee, 1972
Construction and maintenance records, 1972-1973
Registrar’s Office, 1972-1974
Phase II, 1972-

Theatre organ, 1972-1976

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Storm drain project, 1979-
Auditorium sound system, 1980-1983

[MS 10F5/4]

Drainage project, 1980-

Room 100 remodeling project: plans on flimsy, 1981
Vice-president’s office, 1981

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Graduate office renovation, 1982-

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Elevator study, 1983
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Cost analysis, 1984
Step renovation, 1984
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Basement/foundation project, 1985
Registrar’s office HVAC, 1985

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Faculty Media Lab, 2004

[MS 10F6 through 10F6/2]

Series 6: Sullivan Field and Gymnasium, 1929-

unprocessed
Series 7: Xavier Hall, 1929

Thomas Franklin Power: architectural sketches; postcards, ca. 1927

Bishop Cantwell: Erection of Stations of the Cross in Xavier Hall; permit, Jan 1930

Prentiss French: Landscape Architects Associates; planting plan, 1"=20', 1957

Solar heating: memo., Feb-Jul 1983
Utility costs: memorandum, 1983

Addition project: correspondence; inspection report; insurance certificate; memorandum; notes; proposal; requisition; transmittal, 1983-1984

Addition project: preliminary notices, 1984
Certificate of Occupancy: cor., 1984
Addition project: data sheet; ordinance modification request; report, 1984-1985

Underground fuel oil tank project: data sheet; invoice; waiver, 1984
Electrical project: correspondence; memoranda; report, 1984-1985

Sidewalk project: correspondence; data sheet; insurance certificates; invoice; notes; memorandum; plan, 1986

Series 8: Grand Avenue law campus, 1934-

ACMA: delivery of plans; transmittal, Jan 1963
ACMA: site plan, 1963
T.R. Hollingsworth: architectural sketch; watercolor, nd

ACMA: plans, 1962-1963

Series 9: Huesman Hall, 1946-

Dedication invitation: photocopy, 1947
Series 10: Sullivan Hall, 1947

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Jesuit residency, 1971-
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Series 11: Memorial Gymnasium and Pool, 1948-2000

Basketball back stops: memo, 18 Feb 1946

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Gala Opening: basketball vs. USC game announcement, Nov 1948
Casassa: cor., 1958-

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Dance floor, 1976-
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Series 12: Sacred Heart Chapel, 1953

Sub Series a: General files

Early chapel proposal: architectural sketches [photocopies], ca. 1946

M.L. Barker & G. Lawrence Ott: architectural services; cor., 1950-1953
Chapel fund: reports, 1951-1954-
Report of Province Revisor, 28 May 1951

Construction: contracts; correspondence; journal clipping; memoranda; press releases; financial statements, 1950-1953

Chapel [construction] Fund: business summaries; contributor lists; cor., 1952

[MS ov10]

Chapel Fund: accounting ledger sheets, 1952-1962

[MS 10F12]

Accounting ledger, 1953-1962
Fund raising campaign advertisement: photocopy of news clipping, 1953

[MS ov10]

Allan Abbott: architectural rendering; watercolor, ca. 1952
M. L. Barker and G. Lawrence Ott: architectural rendering title box remnant; watercolor, ca. 1952

[MS 10F12]

Altar design, 1953
Architectural description: news clippings; statements, 1953-1954; nd
Blessing of the Organ and Chimes: invitation; program, 10 Jan 1954
Cummings Studio: iconography design, 1954

[MS ov10]

Cummings Studio: iconography design; rendering, 1954

[MS 10F12]

News release, 1963c
Chapel acoustics: Richard Trame; memo., Oct 1964
Education Department facilities, 1973-1981
Confessionals project, 1977

Stained glass windows: Charles Casassa; cor., 1980
Stained glass windows: Richard Trame; iconographic descriptions, 1980

[MS ov10]

AC Martin Associates: interior painting plans, 1981?

[MS 10F12]
Chapel Renovation Committee: "A Proposal to the Dan Murphy Foundation on behalf of the Reconstruction and Renovation of Sacred Heart Chapel at Loyola Marymount University"; report, Mar 1981

[MS ov10]

Chapel Renovation Committee: proposed floor plan, 1981

[MS 10F12]

Trame, Richard H.: chapel renovation; cor., 1983

[MS 10F12/2]

Trame: chapel notes, 1984

Pipe Organ: Trame, SJ, Richard, "Notable Notes"; Western Jesuit Vol. 70, No. 4, magazine article, Winter 1994

Renovation
Sidewalk 1981

Sidewalk project: project data sheet; project description; memoranda; proposal; requisition form; purchase order form; statement, 1980-1981

Tower chimes: Schulmerich Carillons, Inc.; memo.; cor.; specifications sheet, ca. 1978

Trame: cor., 1982-1985

Usage log, 1953-1962

Trame: memo., 1992

Inaugural recital of the Sacred Heart Chapel Organ: cor.; news clippings; program, 1994

Organ architect Jason Grable: memo., 1994

[MS ov10]

Sub Series b: Stained glass windows

_____: proposed designs; watercolor, nd

[MS 10F12/3]

Jung, Richard W.: agreement correspondence and contracts, 1952-1955

Boston College: college seal interpretation; correspondence; notes, 1959
Canisius College: college seal interpretation; notes, nd

Casassa, SJ, Father President Charles S.: correspondence; plaque design memoranda and notes, 1961-1968

College of the Holy Cross: college seal interpretation; correspondence; notes; sample, 1959

Creighton University: university seal interpretation; correspondence; notes, 1959

Cummings Studios: “An Interpretation of the Stained Glass Loyola University Chapel, Los Angeles, California”: report, 17 Feb 1954

Cummings Studios: correspondence, Feb 1955; 1959
Cummings Studios: window interpretations; reports, 1958; 1960
Cummings Studios[?]: window interpretations; reports, 12 Aug 1955

Design descriptions: memos., 12 Aug 1955
Design sketches

Fairfield University: university seal interpretation; correspondence; notes; sample, 1959

Fordham University: university seal interpretation; notes; samples, nd

Georgetown University: university seal interpretation; correspondence; notes; samples, 1960

Gonzaga University: university seal interpretation; correspondence; notes, 1959

John Carroll University: university seal interpretation; correspondence; notes; samples, 1952

Jung, Richard W.: correspondence, 1967

Le Moyne College: college seal interpretation; correspondence; notes, 1952

Loyola College, Baltimore: college seal interpretation; correspondence; notes, 1959

Loyola University, Chicago: university seal interpretation; notes, nd

[MS 10F12/3]

Marquette University: university seal interpretation; notes; samples, nd

Regis College: college seal interpretation; correspondence; notes, 1959

Rockhurst College: university seal interpretation; correspondence; notes; samples, 1959-1960

Saint Louis University: university seal interpretation; notes; samples, nd
Seattle University: university seal interpretation; correspondence; notes; samples, 1952

Spring Hill College: college seal interpretation; correspondence; notes, 1959

St. Joseph's college: college seal interpretation; correspondence; notes, 1952; 1960

St. Peter's College: college seal interpretation; correspondence; notes, 1952

Sullivan, Majie Padberg: correspondence, Mar 1961

Sullivan, Majie Padberg: cor.; description of iconography; unpublished pamphlet text, 1986

Trame, SJ, Rev. Richard H.: "L.M.U.'s Treasure of Stained Glass": news article draft, nd


University of Detroit: university seal interpretation; correspondence; notes, 1959

University of San Francisco: university seal interpretation; correspondence; notes, 1959

University of Santa Clara: university seal interpretation; correspondence; notes, 1959

University of Scranton: university seal interpretation; correspondence; notes, 1959

University of St. Robert Bellarmine: university seal interpretation; notes, nd


Villa, Marlon: "The Majestic Windows of St. Ignatius Church": San Francisco University Magazine Vol. 2 No. 1, Spring 1995

Wheeling College: college seal interpretation; sample, 1955
Window plaques

Xavier University: university seal interpretation; correspondence; note

[MS 10F12/3]

Sub Series c: Stained glass window restoration

Contract proposal, correspondence, news clippings, project description, 1978

Hauser Studios of Stained Glass, Inc.: cover letter, promotional literature; product specifications; proposals number one and two, 24 Jan 1969
Hauser Studios of Stained Glass, Inc.: cover letter, promotional literature; product specifications; proposals number one and two, 23 May 1970

Hauser Studios of Stained Glass, Inc.: memoranda, 1970-1972

Hauser Studios of Stained Glass, Inc.: cover letter, proposals number one and two, 26 Jun 1978

Hauser Studios of Stained Glass, Inc.: promotional literature, product specifications, nd

Physical Plant Director Bill Wilson: John Foster, contractor; correspondence; memoranda; notes, 1978-1979

[MS 10F13]

Series 13: Pereira Hall, 1955

Press release, 10 Apr 1955

[OV Drawer 4]

Sashco (architects): Phase II windows and jambs plans, 1979

[MS 10F14]

Series 14: Desmond Hall, 1958

Albert C. Martin Associates (ACMA): grading plans, nd

[OV Drawer 3]

ACMA: plans, 1956

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Everett S.M. Brunzell Corp.; cor., 1957

[OV Drawer 4]

Series 15: Malone Student Center, 1958

____: architectural sketch; watercolor, nd
____: construction details plan, nd
____: west elevation window panel design plans; 1/16”=1’, nd

2 Cf. RG 2, RS F: Board Of Regents re: funding.
ACMA: floor and site plans, ca. 1957

[MS 10F15/1 through 10F15/5]

Bookstore, 1956
Construction and design correspondence, 1956
Malone Memorial Student Center campaign: correspondence, 1956
ACMA, 1957
ACMA: conference reports, 1957
ACMA: proposed student center; sketch reproduction, c1957
ACMA: Student Center Building construction contract, 12 Sep 1957

"Malone Memorial News" Nos. 1-2: 6 panel color brochure, Oct-Dec 1957
Fred Schmid Associates, 1957


P.J. Walker Company, 1957

[OV Drawer 4]

ACMA/Prentiss French: Regent’s Terrace; plan, 1958
Eckbo, Dean & Williams: plans, 1958

[MS 10F15/1 through 10F15/5]

Dedication, 14 Nov 1958
Policy manual, 1958
vesco Distinctive Interiors, 1958

Montgomery Room, 1959

Lair, 1964

Room 303, 1966; 1983

Air conditioning project: bid proposals; correspondence; estimates; memoranda; notes; payment register, 1970-1972

Bookstore expansion, 1970

Food Services, 1971-1974
Partitions, 1971

[MS 10F15/1 through 10F15/5]

Art Gallery project, 1972

Recreation Room project: correspondence; memoranda; notes; payment register; proposals; requisitions; sketches; work orders, 1972-1974
Special Events stage project, 1972

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_____: Health Services alterations plans, 1973  
_____: Placement And Referral Center; plans, 1973

[MS 10F15 through 10F15/5]

Lair patio kiosk project, 1973-1975

Post Office-Barbershop renovation project: bid proposal; correspondence;  
inspection record; invoice; memoranda; minutes; notes; payment register;  
requisition form, 1973-1974  [See also Flat file drawer]

Del Rey and Terrace Rooms: correspondence; estimates; invoices; notes; plans,  
1973-1975; 1979

Counselling Center soundproofing project, 1974  
Del Rey Room partitions, 1974  
Post Office and Mail boxes, 1974-1976

Campus Ministry project, 1975  
Lair carpeting, 1975

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_____: Campus Ministry project; plans, ca. 1976

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Campus Ministry project: bid specifications, 1976  
Campus Ministry project: bidding process, 1976  
Campus Ministry project: Collins McPherson Chapman contract, 1976  
Campus Ministry project: daily construction logs, 1976-1977  
Campus Ministry project: design phase, 1976  
Campus Ministry project: minutes, 1976  
Campus Ministry project: reevaluation, 1976  
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Campus Ministry project: carpet and drapery, 1977  
Campus Ministry project: certificate of acceptancy, 1977  
Campus Ministry project: change orders, 1977  
Campus Ministry project: correspondence, 1977  
Campus Ministry project: keys, 1977  
Campus Ministry project: landscaping, 1977  
Campus Ministry project: monthly financial reports, 1977  
Campus Ministry project: paint, 1977
Campus Ministry project: payment records, 1977
Campus Ministry project: preliminary notices; specifications, 1977
Campus Ministry project: proposal requests, 1977
Campus Ministry project: material submittals, 1977

Lair expansion, 1977

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[MS ov10]

_____: health center addition; plans, 18 Jan 1973
_____: Mail room expansion project sketch, 1977

[MS 10F15/1 through 10F15/5]

Housing Office: correspondence; lease agreements; memorandum; requisitions, 1978-1979

Lair expansion, 1978

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_____: Loading dock project sketch, 7 Feb 1978

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Women's Center, 1978

Incinerator, 1979
Recreation Center carpeting, 1979

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Del Rey Room renovation, 1980-1981
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Marriott food service, 1980
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Purcell Noppe Associates Inc.: Lair addition phase II sound system; plans, 1981

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Recreation Center wallpaper, 1981
Terrace Room renovation, 1981
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Second floor remodelling plans, 1982
Rooms 207-208 carpet, 1982
Central Plant boiler project, 1983
Malone Fund projects, 1983
Terrace Room correspondence, 1983
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Terrace Room Kip Construction, 1983

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Terrace Room Lighting, 1983
Terrace Room planters, 1983
Terrace Room Refrigeration bids, 1983
Amphitheater: brochure, ca. 1984-1985?
Art Gallery, 1984
Campus Ministry office, 1984
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President's Dining Room, 1984
Recreation Center income, 1984

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Room 305 wall project, 1984

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United College Bookstores: bookstore renovation; plans, 1986

[MS 10F15/5]
Rededication open house: invitation; program, Sep 1996

[MS 10F16ov]
Series 16: Von der Ahe Library, 1959

_____: architectural rendering; watercolor, nd
_____: fountain seating plan, nd

[MS 10F16]
Albert C. Martin and Associates (ACMA), 1956
ACMA: conference report, 26 Nov 1957

[Map Case 6]
ACMA: master plan, 22 Jan 1958
ACMA: schematic plans, 13 Feb 1958
ACMA: upper level schematic plan E-2, 25 Feb 1958
ACMA: plans; P-2, P-3, P-4, 7 Mar 1958

[MS 10F16ov]
ACMA: data sheets, Apr 1958

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ACMA: Remington Rand Library Bureau Division; seating plans, 15 May 1958
ACMA: construction plans, Jul 1958
ACMA: plans (E sheets), 7 Jul 1958
ACMA: plans (S sheets), 7 Jul 1958
ACMA: plans (sheets nos. 1-15), 7 Jul 1958

[MS 10F16]
ACMA: account statements, 1958

[MS 10F16ov]
ACMA: construction and progress schedules, Dec 1958 - Apr 1959
ACMA: Remington Rand Library Bureau Division; floor plans revision, 15 Sep 1958

[Map Case 7]
ACMA: Remington Rand Library Bureau Division; floor plans revision, 9 Jan 1959
Lok Products Inc.: ceiling system layout plans, 25 Mar 1959

[MS 10F16ov]
_____: Frank Sullivan Rare Book Room; signage detail plan, nd
_____: Loyola-Marymount Schematic Study for Von der Ahe Library Expansion Limits, 1969
_____: Rare book vault air-conditioning electrical schematic, 1966

[MS 10F16]
ACMA: account statements, Jan-May 1959
Shelving, 1969

Learning Resource Center

Librarian Rev. Theodore Marchall, SJ: “Program for the Library Building - Unit no. 2”; report, Sep 1971

Planning, 1971

Educational Facility Planning Consultants: “Educational Specifications for Library and Learning Resource Center for Loyola University of Los Angeles and Marymount University; report, 1972

Educational Facility Planning Consultants: furniture specifications; report, 1972

Library Architect Selection Committee, 1972-3
Planning, 1972-7

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_____ : planning sketches, nd
ACMA: floor plan design sketches, ca. 1972?
ACMA: floor plans, ca. 1972

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ACMA: library addition program relationships; preliminary review, sketches, Jul 1973

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ACMA: design plans, 30 Jul 1973
ACMA: elevations sketch, 14 Sep 1973
ACMA: ground floor revision plans, 14 Sep 1973
ACMA: lower floor revision plans, 14 Sep 1973
ACMA: upper floor revision plans, 14 Sep 1973

ACMA: ground floor revision plans, 9 Nov 1973
ACMA: lower floor revision plans, 9 Nov 1973
ACMA: upper floor revision plans, 9 Nov 1973

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Construction, 1973-6

Library Architect Committee, 1973
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Specifications, 1973
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_____: expansion project; architectural rendering, watercolor, nd

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_____: alternative floor schemes, ca. 1974?
______: lower level floor plan, ca. 1974?
ACMA: design schemes, ca. 1974?
ACMA: floor plans, ca. 1974?
ACMA: plot plan, 1974
ACMA: floor plans revision; PA-2; .PA-3; PA-4, 22 Feb 1974

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ACMA: ground level floor plan furniture plan, 25 May 1974
ACMA: upper level floor plan furniture plan, 25 May 1974
ACMA: complete plans, 25 Oct 1974
ACMA: complete plans (rev.), 25 Oct 1974

[Map Case 8]

ACMA: lower level power plan revision E-4 (25 May 1974), 19 Jan 1976
ACMA: ground level lighting plan revision E-5 (25 May 1974), 19 Jan 1976

ACMA: upper level lighting and partial roof plan revision E-7 (25 May 1974), 19 Jan 1976

ACMA: schedule and details revision E-9 (25 May 1974), 19 Jan 1976
ACMA: foundation and lower level plan revision (25 May 1974), 19 Jan 1976
ACMA: lower level lighting plan revision E-3 (25 May 1974), 6 Feb 1976
ACMA: lower level power plan revision E-4 (25 May 1974), 6 Feb 1976
ACMA: ground level power plan revision E-6 (25 May 1974), 17 Feb 1976
ACMA: plot plan, symbols and detail revision E-1 (25 May 1974), 17 Feb 1976

ACMA: single line diagram and panel schedules revision E-2 (25 May 1974), 17 Feb 1976

ACMA: upper level lighting and partial roof plan revision E-7 (25 May 1974), 17 Feb 1976
ACMA: upper level power plan revision E-8 (25 May 1974), 17 Feb 1976
ACMA: schedule and details revision E-9 (25 May 1974), 17 Feb 1976
ACMA: lower level floor plan furniture plan revision (25 May 1974), 7 Jun 1976
ACMA: color plans CP-1; CP-2; CP-3, 19 Jul 1976
ACMA: plot plan, symbols and detail revision E-1 (25 May 1974), 27 Jul 1976
ACMA: single line diagram and panel schedules revision E-2 (25 May 1974), 27 Jul 1976
ACMA: ground level power plan revision (25 May 1974), 27 Jul 1976
ACMA: upper level power plan revision (25 May 1974), 27 Jul 1976
ACMA: upper level floor plan revision (25 May 1974), 27 Jul 1976
ACMA: door and misc. details revision (25 May 1974), 27 Jul 1976

[MS 10F16/3]
ACMA: Opening Detail at West Closure Wall (SK-3); detail plan, 4 Oct 1976

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ACMA: roof & parapet framing plans S-5 revision (25 May 1974), 4 Oct 1976
ACMA: section & details S-10 revision (25 May 1974), 4 Oct 1976

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unprocessed expansion construction project files,

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ACMA: “Specifications for Loyola Marymount Library Expansion”; construction detail, 1 Aug 1975
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Audio-video, 1976
Change orders, 1976
Construction meeting minutes, 1976-7
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Southwestern Media Systems: Learning Resource Center; media equipment floor plans, 1976 - 1977

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Subcontractors, 1976
Transmittals, 1976
Utility lines, 1976
Carpeting, 1977-1979
Certificates of occupancy, 1977
Learning Resource Center (LRC), 1977
Maintenance, 1977-
Old LRC relocation. 1977
Punch lists, 1977
Waterproofing, 1977
Window locks, 1977-1978

[Map Case 10]

Apple Design: furniture floor plans, 25 Jan 1977
Apple Design: furniture floor plans with notes, 25 Jan 1977
Miyawaki
Leo Daly plan library design

[MS 10F16/10]

Alterations, 1978-80
Construction Manager George B. Buckley, 1978

[MS 10F16/10]

Construction payments, 1978-9
Glass wall replacement, 1978-1979
Archives office, 1979-1980
Skylights, 1980

[MS 10F17 through 10F17/5]

Series 17: Landscape and parking

Plantings, 1957-
Prentiss French: proposal for walks and grading; sketch, 5 Feb 1957
Prentiss French: dormitory sketch, Apr 1957

Prentiss French: Regent’s Terrace planting; partial sketch; 1/8”=1’, 18 Nov 1958

Albert C. Martin and Associates (ACMA): master parking plan, 1961
ACMA: Long Range Parking Study drawings, 18 May 1962

Sunken Gardens, 1956-
Financing, 1958-
Regent William Rosecrans: Prentiss French; cor., 1958
Ravine fill, 1961-
Projects, 1972-
North Parking Lot McConnell Street drainage project, grading plans, 1978-
Asphalt renovation, 1983
Campus entrance restriping, 1983
Ignatian Circle, 1975-
Land Images, 1983-1984

LeRoy Crandall and Associates: Inspection and Testing of Compacted Subgrade
Entrance Road Reconstruction; report, 1984

Alumni Mall
Land Images, 1985-
Alumni Mall Phase I
Alumni Mall Phase II
Flag pole project, 1971
Stele
Schedule, 1983-
Land Images, 1983-

Parking lots, 1986
Land Images: “Master Tree Planting Plan”; photographs and sketches, 1980

ACMA: North Parking Lot McConnell Street drainage project, grading plans, 1979
Eckbo Royston & Williams: Sunken Gardens planting design architectural rendering; charcoal, 13 May 1958

Eckbo Royston & Williams: Sunken Gardens planting design alternate plan architectural rendering; charcoal, 1958

Eckbo Royston & Williams: Malone Student Center planting design plan; 1”=20’, 6 Oct 1958

___: traffic sign plan, 16 Jun 1983

[MS 10F18]

Series 18: Rosecrans Hall, 1962

unprocessed

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Unprocessed

[Map Case 11]

Series 19: Foley Hall, 1963

___: architectural rendering; watercolor, nd
___: theater; architectural rendering; watercolor, nd

[MS 10F19]

The Loyola Tapestry: dedication program, 1961?
Transfer of library patio screen project, 1976
Strub Theater electrical work, 1980-

Millard Sheets’ Tapestry cleaning project: cor.; estimate; news clipping; notes; Stanley Derelian Antique Textiles resume, 1996-1997; nd

[MS ov10]

Series 20: Frank R. Seaver Hall, 1963

___: architectural sketch; watercolor, nd
P.J. Walker Co.: progress payment schedule charts, 1962-1962

[MS 10F20 - 10F20/2]

A.J. Bayer Co.: estimate and proposal, 1967

[Map Case 11]
A.J. Bayer Co.: cast bronze plaque design, 1967
_____: Room 353 office laboratory; plans, 1974

[MS 10F20 - 10F20/2]

Nicholas A. Curry, "The Frank R. and Blanche E. Seaver Story": treatise, Jul 1993

[MS ov10]

Series 21: Whelan Hall, 1965

[MS 10F21]

ACMA: construction and progress schedules, Oct 1964 - Jun 1965
Unprocessed

[MS 10F22]

Series 22: Crew Shell House, 1966

_____: moorage and construction plans, 1965-1966

Series 23: St. Joseph of Orange House, 1967-1973-

[MS 10F24/1-3]

Series 24: McKay Hall, 1969

unprocessed

“Program Outline for the Marymount College Residence Halls at the Playa del Rey Campus of Loyola University": sketches; statement, 1968?

Merger documents
Residence? 1968-69

Dedication and luncheon honoring Sr. McKay: invitation; program, May 1973

[MS 10F25/1-2]

Series 25: Thomas and Dorothy Leavey Foundation Faculty Center, 1969
Dedication program; greeting card, 10 Dec 1969

[MS 10F26/1 - 3]

Series 26: Von der Ahe Communication Arts Building, 1971

Floor plans, nd
Center Of Excellence
Program Notes
Equipment
construction
Dedication program, 9 Dec 1971

[Map Case 11]

erk Colortran: systems schematics, 1980
_____ : space plans, 1983?

[MS 10F27]

Series 27: North Hall³, 1970

Rehearsal facilities, 1970-

[Map Case 9]

Series 28: Bookstore Annex, 1971?

[MS 10F29]

Series 29: Loyola Apartments, 1972

Construction and furnishings, 1970-1972\
Architect specifications, 1971
Bids and preliminary notices, 1971
Carpeting, 1971-1973
Landscaping, 1971-1972
Shower leaks, 1972

[Map Case Drawer 11]

_____ : floor plan, nd
David Tenneson Rich Architect: vicinity map, nd
Architectural rendering: watercolor, ca. 1971
Craig Combs Associates: grading plan, 1978

³ Also named Fine Arts Annex.
Series 30: Bird Nest

floor plan color sketch, nd

Series 31: Tenderich Hall, 1971

Dedication: news release, Oct 1971

Series 32: Eugenie B. Hannon Student Apartments, 1978

Construction and maintenance records,
Dedication: program, Dec 1978

Series 33: Doolan Hall

Series 34: Barcelona Apartments, 1979

Series 35: Sinatra Conference Center, 1980

Series 36: Gersten Pavilion, 1982
John Carl Warnecke and Associates Architects and Planning Consultants: Stanford University Roscoe Maples Pavillion; stair plans, 1967

Kahn Kappe Lottery Architects Planners: Preliminary Athletic Facilities Master Plan; booklet, 1973

[Map Case 11]

_____: basketball court; plan, nd
Kahn Kappe Lottery Architects Planners: multi-purpose schematic plan, nd
John Aleksich Associates: basketball court paint layout plan, nd
Kahn Kappe Lottery Architects Planners: schematic plans and studies, 1973-1978

[MS ov10]

John Aleksich Associates: transition building (from Memorial Gym); sketch, nd

[MS 10F36]


Pavilion Task Force: minutes, 1976-1977
Plans and design, 1976-1981

[MS 10F36/2]

Design, 1977-1984
Physical Plant Director Bill Wilson, 1977-1982
Site selection: drawings; plans, 1977

Business Affairs Vice-President John Pfaffinger: architect selection; correspondence, Mar-Apr 1977

Welten Becket and Associates Architects: proposal, 18 Apr 1977

Kahn Kappe Lottery Boccato: owner-architect agreement, 23 Jun 1977
Kahn Kappe Lottery Boccato: meeting minutes, Jun 1977 - Feb 1979


Business Affairs Vice-President John Pfaffinger: interested bidders, Sep 1977 - Jul 1979

C.V. Holder, Inc. General Contractor: introductory letter; promotional press kit, 9 Sep 1977

[MS 10F36/2]

A.C. Martin and Associates: external color plan; correspondence; sample, Sep 1977; 1981
Kahn Kappe Lottery Boccato: Facility Master Plan; illustrative development plan, nd

Kappe Lottery Boccato: construction plans, 1978

[MS 10F36/2]

Kahn Kappe Lottery Boccato: preliminary design development; report, 1978


[MS 10F36/3]


Cable catenary roof structure: blueprints; correspondence; Request for Modifications of Buildings Ordinances Variances A-F (City of Los Angeles Form No. B&S COM-31-R 5-77), Jul 1978 - Feb 1979

Contracts, 1979-1981
Daily logs of construction, 1979-1980
Environment, 1979
Fund-raising, 1979-1981
HVAC technical data sheets, 1979
McKee Construction, 1979-1980
Ruthroff & Englekirk, 1979-1982
Toilet compartment, 1979
Tree removal, 1979

Kahn Kappe Lottery Boccato: death of Al Lober; correspondence, 14 Feb 1979

Kappe Lottery Boccato: Project Review Committee meeting; minutes, Apr - May 1979

Safety permits and agreements, May 1979 - Nov 1980

Business Affairs Vice-President John Pfaffinger: contractor meeting; minutes, 22 Jun 1979
Clelio Boccato: LMU Pavillion Phase I development; Field Reports Nos. 1-4, Jul 1979 - Dec 1979

Kappe Lottery Boccato: preliminary contractor meeting with Collins McPherson Chapman; minutes, 31 Jul 1979


Business Affairs Vice-President John Pfaffinger: construction cost estimates; correspondence; reports, 29 Oct 1979

Floor coverings: proposals; requisition forms, Aug 1979 - Jan 1980

Business Affairs Vice-President John Pfaffinger: contractor selection; correspondence, criteria list, program statement, Nov 1979

[MS 10F36/4]

Job meetings: minutes, Nov 1979 - Jul 1981
Agreements and contracts, 1980-1982

Air Conditioning Company, Inc.: HVAC operating manuals and instructions, 1980; Jul 1982

Air conditioning, 1980
American Broadcasting Company, 1980
Change order requests, 1980-1983

[MS 10F36/5]

Change order requests, 1980-1983
Contract negotiations, 1980-1982
Electrician strike, 1980-1981

Facilities Planning and Construction Director Bill Wilson: consulting expenses, 1980

Founder’s Room, furniture and graphics, 1980-1982
Hot water system, 1980
James Irvine Foundation, 1980
Job meetings: minutes, 1980-1982
Job personnel, 1980
Patio storage room: plans, 1980

[MS 10F36/6]

Planning meetings: minutes, 1980
Robert J. Munro, Inc.: daily reports, 1980
Ruthroff & Englekirk, 1980

Security system, 1980-1982
Sound and acoustics, 1980
Stage equipment, 1980-1983
Sump pump, elevator, walls, floor, hardware, finish, 1980-1983
Telephone cable conduit, 1980-1981
U.S. Paving, 1980

Construction Management Consultant George B. Buckley: correspondence; invoices, Feb 1980 - Jun 1982
Kappe Lottery Boccato: requisitions; statements, Feb-Nov 1980
Business Affairs Vice-President John Pfaffinger: Pavilion Complex contract history; correspondence, groundbreaking program, reports, Feb-Mar 1980

[BMS 10F36/7]

Bleachers: brochures; correspondence; photographs; proposal bids; owners manual; way bills; Apr 1980 - Jan 1982
Electro Construction Corp.: agreements; correspondence; electrical equipment cuts; purchase orders, Jul 1980 - Jul 1983
Facilities Planning and Construction Director Bill Wilson: Athletic Director Robert Arias; correspondence, Jul 1980 - Aug 1983

Cost overruns, 1981-1983
Equipment, 1981-1982
Equipment brochures, 1981-1982
Facilities Planning and Construction Director Bill Wilson: cost reports, 1981
Floor coverings and food service equipment, 1981-1983

[BMS 10F36/8]

Furniture and utilities, 1981-1982
Landscaping, 1981-1982

Lighting, 1981
Robert J. Munro, Inc.: daily reports, 1981
Technicians platform, 1981
Ticket booth, 1981
Training room equipment, 1981-1982

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Video systems, 1981

Business Affairs Vice-President John Pfaffinger: Pavilion/Alumni Gym interface structure; correspondence, plans, Jan-May 1981

Concession area, Jan 1981 - Nov 1981

Fine Arts Production Manager Jay Alan Quantrill: “Multi-purpose requirements: Gersten Pavilion”; report Mar 1981

California Testing Labs: test reports, May-Aug 1981

Facilities Planning and Construction Director Bill Wilson: control booth; correspondence; plans, May 1981

[MS 10F36/9]


Construction Management Consultant George B. Buckley: remaining work schedule, 11 Jul 1982

Carpet, paint, metal work, lockers, Gersten bust, lobby memorial, 1982
Door signs, 1982
Elevator window and safety rail, 1982
Elevator, 1982
L.A. King Co.: plans; specifications sheets, 1982
Locker room showers, 1982
Racquetball courts, 1982-1983
Shower curtains, 1982
Shower door and louvered windows, 1982
Sunlight reflection, 1982
Training room, 1982
Leaks, 1982-1983
Water meter, 1982
Work orders, 1982

Facilities Planning and Construction Director Bill Wilson: directory board; plan, Jan 1982

Job meetings: correspondence, Feb 1982 - May 1983

Suana fire damage restoration: correspondence; estimates; plans; proposals, Feb 1982 - Oct 1983

Crew Coach Mike Priest: rowing machines room; correspondence, 25 Feb 1982

Business Affairs Vice-President John Pfaffinger: President Merrifield; Pavilion report, 15 Apr 1982

Facilities Planning and Construction Dir. Bill Wilson: dance floor dye project; cor., purchase orders, workorders, May-Sep 1982

[BSS 10F36/9]

Bleacher alignment: Jim Schofield; sketch, 28 May 1982
Concrete replacement, Jun-Sep 1982

Facilities Planning and Construction Director Bill Wilson: deficiencies; correspondence, Dec 1982 - Dec 1983

[BSS 10F36/8]

Automatic seating, 1983
Bollards, 1983
Glass failure, 1983

[Map Case 11]

John Aleksich Associates: basketball court paint layout plan, nd

[BSS 10F36/9]

Lower level renovation, 1983
Mission Glass: window recaulking; daily log sheets, 1983
Rubbish enclosure, 1983-1984
Space heating, 1983

[BSS 10F36/10]

Therapy tub: contract; dat sheets; invoices, 1983

Facilities Planning and Construction Director Bill Wilson: correspondence, Sep 1983 - Jan 1984

Crane Rental Service, Inc., 1984
Paint, 1984

Facilities Planning and Construction Director Bill Wilson: spa automatic drain valve; correspondence, 12 Jan 1984

Facilities Planning and Construction Director Bill Wilson: electricity consumption; correspondence, 13 Jan 1984

[Map Case 11]

John Aleksich Associates: Games of the XXIII Olympiad Los Angeles; floor plans, ca. 1984

John Aleksich Associates: Games of the XXIII Olympiad Los Angeles; preliminary furnishings survey, 7 Mar 1984

_____ : campus master plan, 18 Apr 1984
Floor load, 1985
Seating additions, 1985
Hall of Fame, 1987

Series 37: Leavey Campus

Kahn Kappe Lottery Architects Planners: Proposed Hughes Property Development; architectural rendering, 1"=60’, nd

Hughes property acquisition: correspondence, 1964
Hughes property acquisition: correspondence, 1965
Hughes property acquisition: correspondence, 1966
Hughes property acquisition: correspondence, 1967
Hughes property acquisition: correspondence; Fordham Road access agreement, 1968
Hughes property acquisition: correspondence, 1969
Hughes property acquisition: correspondence, 1970
Acquisition, projects and completion, 1972-
Hughes property acquisition: correspondence; map; notes; photocopy of 1950 grant deed agreement re: property near “Sewer Road”; sketch, 1972
Hughes property acquisition: correspondence, 1973
Hughes property acquisition: correspondence, 1974
Hughes property acquisition: correspondence, 1975

_____: Proposed Parking Area 415 Spaces; plan; 1″=80’, 4 Apr 1976

Hughes property acquisition: correspondence; news clipping re: Hughes empire, 1976
Hughes property acquisition: correspondence; notes, 1977
Hughes property acquisition: correspondence; news clipping re: Hughes empire; notes, 1978

Cf. Record Series C: the Vice-President.
Hughes property acquisition: Ad-Hoc Summa Property Committee meeting minutes; correspondence; news clippings; notes; reports; sketches; summaries, 1979

Master planning correspondence, 1979-1983

[MS 10F37]

Hughes property acquisition: correspondence; financial analysis; legal representation authorization notice; Los Angeles City Administrative Analyst report; news clipping; notes; preliminary site plans; slope analyses, 1980

Hughes property acquisition: correspondence; notes; legal description of that portion of Section 26, Township 2 South, Range 15 West; Los Angeles City draft ordinance; preliminary site plans; reports, 1981


Albert C. Martin and Associates (ACMA) master planning, 1982-1984

[MS 10F37/2]

ACMA site development budget estimate, 1982

ACMA: “Phase One Research and Analysis West Campus Master Plan Loyola Marymount University”; draft report, Dec 1982

Site development miscellaneous cost, 1982-1984

Soil report, 1982-1984

ACMA computerized map, 1983?

ACMA conceptual planning, 1983

ACMA conference reports, 1983

ACMA site development schedule, 1983

ACMA status of accounts, 1983

ACMA: contracts summary, Dec 1983

Archaeological study, 1983-1984

Development criteria, 1983

Invested funded central plant, 1983

Landscape design, 1983

Master planning correspondence, 1983-1984

Traffic, 1983-1984

Correspondence, 1984

[MS 10F37/3]

Grading, 1984

LMU/Leavy Master Plan: Draft Circulation Plan; report, 1984

Student housing, 1984
Superior Court of the State of California for the County of Los Angeles: correspondence; Final Judgment in Condemnation; court transcript, 1984

Zone change, 1984

[Map Case 11]

Arthur Golding and Associates: Leavey Campus Master Plan; draft report, 8 Aug 1986

[MS 10F37/3]

Master plan, 1986

Arthur Golding and Associates: Leavey Campus Master Plan; status report, Oct 1987

Final draft EIR, 1989

Flyer, 1990
Campus Improvement Program - The Master Plan: summary, 1991
Development, 1991


Questions to the Master Plan: correspondence; reports, 1991

Announcements; correspondence; flyers, 1992-1993
Groundbreaking: guest book, 1992
Groundbreaking: invitation, 1992

News clippings, 1992

[MS ov10]

The Argonaut: “The New LMU: An Update on Westchester University’s Leavey Campus Expansion Project”; feature news article (complete issue), 7 Oct 1993

[MS 10F38]

Series 38: Sculptures, Shrines and Monuments

Seat of Wisdom, 1964-
Lion statue, 1977-
Civil War Trees monument⁶: cor., notes, 1978; nd

⁴Cf. Artifacts Collection

⁶ Cf. Artifacts Collection.
Albert C. Martin Associates: bluff letters; slope corrective work plans, 1979

Bluff letters and slope erosion control, 1978–
John Patrick Hanna Love Bench: news clipping, 1993

Series 39: Physical Plant Building, 1974
Building utilities survey, 1984

Series 40: University Relations Building, 1982
____: floor plan, nd

Series 41: South Hall
Series 42: Trailers and Temporary Buildings
Series 43: Facilities Planning Annex

Series 44: Burns Fine Arts Center, 1984
Albert C. Martin Associates: space plans, nd

Inventory of University owned items of fine art: correspondence, Feb 1980
Naming of the Fine Arts Center: correspondence; lists, 1982; 1984
Groundbreaking and dedication ceremonies: address transcriptions; invitations; memo., 1983-4

Chancellor Rev. Charles Casassa, SJ, 1978
Casassa, 1979
Casassa: Dr. Howard Murphy, 1980
Casassa, 1981
Casassa: Dr. Howard Murphy, 1981
Casassa, 1982
Casassa: Dr. Howard Murphy, 1982
Casassa, 1983

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Casassa: Dr. Howard Murphy, 1983
Casassa: Kresge Foundation, 1983-1984
Chancellor Emeritus Rev. Charles Casassa, SJ, 1984
Casassa: Tom and Valley Knudsen Foundation, 1984
Casassa, 1985
Casassa, 1986
Casassa: Dr. Howard Murphy, 1986
Casassa: Hogan family, 1986

Casassa: list of major donors; project chronology; roster of the Fritz B. Burns Foundation, 1986

Casassa, 1987

[MS 10F44/2-3]

unprocessed

[Map Case 9]

David Tenneson Rich Architect: site plan, nd
Albert C. Martin Associates: floor plans, ca. 1983

[MS 10F44/3]

Series 45: Laband Art Gallery, 1984

Opening reception and exhibition: announcement flyer, Oct 1984

Series 46: Leavey Lemmon

Series 47: Murphy Hall, 1985

Gala Opening Concert: program Feb 1985
Series 48: Hogan Hall

[MS 10F49]

Series 49: Doheny Hall

unprocessed planning and construction records

[MS 10F50]

Series 50: George C. Page Stadium, 1983

Correspondence, grant proposal to Page, 1981-1983
Cost reports, data sheets, invoices
Equipment, 1981-1982
General Seating Company, 1981-1983
Parking and traffic, 1981-1982
Plans
Specifications and brochures, 1981
Stage requirements, 1981

agreements
construction schedule, 1982-1983
John E. Burke Inc. contract, 1982
John E. Burke Inc. corres., 1982
John E. Burke Inc. change orders, 1982

EPI, 1983
Parsons, Michael, 1983
Signage, 1983

[MS 10F50/2]

unprocessed

[MS 10F51]

Series 51: Conrad N. Hilton Center for Business, 1994

Correspondence
Groundbreaking addresses and artifact, program, 1994-

[MS 10F52]
Series 52: McCarthy Hall, 1996

Dedication program, 2 Dec 1996

Series 53: Liliore Green Rains Hall, 1997

Dedication program, 6 Oct 1997

Series 54: Daum Hall

Series 55: Jesuit Residence Hall, 1999

Groundbreaking program, 31 Jul 1998

Series 56: O’Malley Hall, 2000

[Map Case 14]

Series 57: Burns Recreation Center, 2000

Architectural renderings, 1996-2000

[MS 10F52]

Floor plans

[MS 10F58ov]

Series 58: University Hall, 2000

First and fourth floor plans, 2000

Series 59: Dr. Anthony F. Turhollow History Conference Room, 2000

[Map Case 14]

Series 60: Howard Joiner Native Plant Walkway, 2002