College of Business Administration, 1935 to present

Founded in 1926 as the School of Commerce and Finance, the name was changed to the College of Commerce in 1933 and College of Business Administration in 1935. These records include college publications, correspondence and report files of the college dean, faculty and records of student activities. Department and special program records include those of Accounting, the Center for International Business Studies, the Conrad N. Hilton Chair of Business Ethics, Finance and Computer Information Systems, the Industrial Relations Center, Management, and Marketing & Business Law. For records pertaining to the Accounting Club, the Loyola International Business Association, the MBA Association and other student groups please refer to Record Group 7: Student Affairs.

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Commerce courses announced: news clipping, 1927
Computer software announcement, nd

Class schedules, 1935

Industrial Relations Graduates Ready for Placement: brochure, 1950
Brochures, 1957-78; 1992

Center for International Business Studies at Loyola Marymount University Los Angeles, California: proposal, 1987

Admissions brochure, ~1997

MBA Perspectives, 1999

Clothes the Deal, 2001

The Bottom Line: newsletter magazine, 2007

Record Series B: Events

Opening of Evening College of Commerce: poster, Sep 1935

Business Ethics Week: Hughes Aircraft media spokesman Tom Carvey; speech on business ethics; news clipping, Oct 1985

Business Ethics Week: 1988


Business Ethics Fortnight, 1996–
Run for the Bay, 1996

Run for the Bay, 1997

Christmas Tree Lighting Celebration: flyer, 1998
Run for the Bay, 1998

Business Ethics Fortnight: announcement, Mar 1999
MBA Alumni Assn, 1999
Run for the Bay, 1999
Business Ethics Fortnight: 2000
Run for the Bay, 2000

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25th Anniversary celebration, 2001
Bay area alumni gathering, 2001

Reception for Paul A. Grosch: program, 2002

Distinguished Speaker Series: flyers, 2004

Lessons from Enron

[MS 14C1]

Record Series C: Dean

Series 1: Victor F. Lawler, 1929-1934

“College of Commerce and Finance”: history and report, 1933

Series 2: Henry R. Schieman, 1934-1946

Series 3: Dr. Wilbur R. Garrett, 1946-1966

Bio. data and memo., n.d.

Curriculum: reports, 1951
Jesuit Educational Association: data report, 1951

Accreditation standards statements: correspondence; reports, 1955-1967
Admission statistics: reports, 1955-1959

“A Study of the Projected Full-Time Enrollment of the Undergraduate Colleges of Loyola University of Los Angeles”: report prepared for Pres. Casassa, 23 Feb 1960

Admission statistics: reports, 1960

“Selected Materials on the College of Business Administration”: report to the joint meeting of the Faculty Committee and Regents Committee on Education Program and Planning, Mar 1960

American Business Writing Association, 1960

“A Comparison of the Status of the College of Business Administration and the Standards for Membership in the American Association of Collegiate Schools of Business [AACSB]”: report submitted to Academic VP Roland Reed, Jan 1961

Admission statistics: reports, 1961
"A Study of the Utilization of General Purpose Classrooms on the Westchester Campus of Loyola University of Los Angeles": report prepared for President Charles Casassa, Nov 1962

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[MS 14C1]

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Annual report and statistics, 1964

Budget, 1984
Death notice and announcement, Aug 1988

[MS 14C4]

Series 4: Dr. Richard L. Williamson, 1967-1983

Correspondence; employment contract, 1967-1981
Curriculum revision: meeting minutes; report, 1968

“Application for Accreditation Undergraduate Program to the AACSB”: self study report, 1969

AACSB: Constitution, Bylaws, Accreditation Standards and Interpretations; booklet, 1969

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Association of Jesuit Colleges and Universities: "Conference Proceedings of Jesuit Colleges of Business Administration and Associated Schools: the School of Business as a Vehicle for Change"; agenda; correspondence; report, 1971

Marymount-at-Schiller (Germany) international business program proposal: cor., 1972

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Five Year Plan Accreditation Report, 1972

Faculty Sub-committee: "Proposed MBA Program"; draft report, Summer 1973
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Budget recapitulations: reports, 1974

“Application for Accreditation Undergraduate Program to the AACSB” (Vol. I): self study report, 1979

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AACSB self study: "Characteristics and Qualifications of the Academic Staff"; report, 1980

AACSB accreditation announcement: cor. and news release, 1981

**Series 5: Dr. Julius S. Brown, 1983-1984**

AACSB: accreditation cor., 1984
Series 6: Dr. John T. Wholihan, 1984-2007

Promotional Motion Picture: correspondence, 1948

American Assembly of Collegiate Schools of Business (ACSB): accreditation cor., 1984-1993

AACSB: Visitation Manual, 1984
Appointment as dean: announcement, 13 Apr 1984

“Self-Study Report for Bachelor and Master Degree Programs Prepared for the AACSB”: report, 1985

A Five Year Proposal for the Entrepreneurial Future of the College of Business Administration: draft proposal, 1985

America Incentive System, 1985

Annual report, 1985
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3rd Annual Hilton Business Ethics Week, 1987
Annual report, 1988
Business Ethics Week: announcement, 1988
Annual report, 1989

Hilton Center proposed floor plans and renderings, 1990c
Hispanic business program: report, 1990c
Annual report, 1991
Planning report, 1991c
Dr. Judith White, 1992
Annual report, 1993
Hilton proposal
Annual report, 1995
Mary Kathryn Wholihan: special notice, 1995

Joan Theresa Wholihan: notice, Nov 2001

Series 6: Dr. Dennis W. Draper, 2007

Website announcement, 2007
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Sub Series b: Faculty

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Financing Sacred Heart Chapel, 1953
Profiles

Oral history interview\(^1\) by Ray Brown: transcription, 25 Jun 1975
Death announcement, 11 May 1984

File series 2: Dr. Mervin C. Brown, 1949
Profiles,

File series 3: John Shaw
Bio data form, c1947

File series 4: Dr. Paul Grosch, 1952-1984
Retirement celebration invitation, 13 Dec 1984
Honorary reception, 2002

File series 5: John Barry
Bio data form

File series 6: William D. Ash, -1955c
Bio data sheet, 1955c

\(^1\) Cf. Audio Tape Collection.
File series 6b: Norman E. Weir
Bio data form

File series 7: Dr. James O. Massey, 1967-
Bio data sheet, 1967c

File series 7b: Dr. Martin Byrne, RSHM\textsuperscript{2}, 1968-
Special notice, 1997

File series 8: Dr. Julius S. Brown\textsuperscript{3}, 1969-
File series 9: Dr. Charles S. Bunker\textsuperscript{4}, 1973
File series 10: Dr. Diana T. Flamholtz\textsuperscript{5}, 1975

File series 11: Alexander Konkow, 1997-
News clippings, 1997


Series 2: Accounting

Sub series b: Faculty


File series 2: Charles Emory Becker, 1962-

Bio data form

File series 3: Dr. Alan A. Cherry, 1983-


File series 4: Dr. Frank P. Daroca⁶, 1986

File series 5: Dr. Alexander Pan, 1987-

Bio data sheet, 1987

File series 6: Mahmoud Mehrdad Nourayi, 1990

“An Appraisal of Doctoral Education: Perception of Recent Graduates”: research paper with Betty M. Chavis, Apr 2000

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File series 7: Dr. Ali Azad, 1990-


Bio data sheet, 1991

File series 7: Sean S. Chen, 2002-

**Series 3: Finance and Computer Information Systems**

Sub Series a: Chair

File Series 1: Dr. Rachelle Katz, -1986-
File Series 2: Dr. Christopher A. Manning, 1986-

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File series 2: Dr. Charles J. Higgins, 1982-


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File series 4: Dr. Christopher A. Manning, 1986-

“Leasing Versus Purchase of Corporate Real Property: Leases with Residual Equity Interests”: The Journal of Real Estate Research Vol. 6, No. 1; photocopy of journal article, Spring 1991

“Does Corporate Real Estate Merit Academic Research Interest?”: American Real Estate Society Fourteenth Annual meeting; presentation paper, Apr 1998

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File series 5: Dr. Lawrence Tai, 1990

“The Composition and Direction of Korea’s Foreign Trade”: Asian Profile Volume 19 Number 1; journal article photocopy, Feb 1991
Series 4: Management

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Sub Series b: Faculty

File series 1: Dr. John C. Haggart, 1963-
Curriculum revision, 1970

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File series 3: Dr. David L. Mathison, 1983-
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File series 4: Dr. Jeffrey Gale, 1985-

File series 5: Dr. Mark Earl Mendenhall
Bio data sheet

File series 6: Dr. Edmund R. Gray, 1986-

File series 7: Dr. David T. Beaty, 1987-
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File Series 8: Dr. Peter S. Ring, 1990 to present

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File series 9: Dr. David Boje, -1992-

Grant news, 1992

File series 9b: Dr. Anatoly Zhuplev, 1992-2002

News clipping, 1990


Email, 2001

File series 10: Dr. Judith White, 1992-2002

File series 11: Dr. Ellen A. Ensher, 1997-

“Advising Young Women of Color” (with Sharon G. Goto and Susan E. Murphy): photocopy of article in unknown book or journal, nd

“The Effects of Culture on Mentoring Relationships: A Developmental Model”: Cross-Cultural Work Groups (with Dr. Susan E. Murphy); chapter from book, nd

“The Employee Relations Game”: Training & Development Vol. 46, No. 12; photocopy of journal article, Dec 1992

“Delivering Successful Training in a Summer Jobs Training Programs”: Performance Improvement (with Dr. Susan E. Murphy); photocopy of journal article, Jan 1997

“Effects of Race, Gender, Perceived Similarity, and Contact on Mentor Relationships”: Journal of Vocational Behavior Vol. 50 (with Dr. Susan E. Murphy); photocopy of journal article, 1997


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File series 12: Larry Pate, 2002-

**Series 5: Marketing & Business Law**

Sub Series a: Chair Dr. Gordon Patzer, -1986-

Sub Series b: Faculty

File series 1: Dr. Gary P. Sibeck, 1965-

"Integrated Teams=Integrated Products" (with Dr. Mel I. Mendelson): presentation paper before the National Collegiate Inventors and Innovators Alliance (NCIIA) Conference, Mar 1999

File series 2: Norbert J. Mietus, -1979c-

Bio data, 1979c

File series 3: Ralph L. Quinones, 1986-


File series 4: Dr. Carol Morris Calder, -1988-1992-

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File series 5: Dr. Francisco Coronel, -1988-
File series 6: Dr. Mary T. Curren, -1987-

File series 7: Dr. Arthur Gross Schaeffer, -1988-

Special notice, 20003

File series 8: Dr. Willam Hetrick, -1988-1989-

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Series 13: Conrad N. Hilton Center for Entrepreneurship Chair

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Series 14: Center for Executive Learning

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Transition to Manager Program: announcement, 19 Jan 1999
Brochure, c. 2000

Series 15: Center for Travel and Tourism, 2002-

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Series 16: Center for Workplace Spirituality and Business Values

Series 17: Center for Accounting Ethics, Governance and the Public Interest

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Record Series E: Assistant Dean

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Sub Series b: George L. Hess, 1993-

Record Series F: Associate Dean

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Sub Series b: H. Daniel Stage, 1985-1994
Sub Series c: George L. Hess, 1990-
Sub Series d: Rachelle Katz, 1994-

Record Series G: LU Business Affiliates

Record Series H: *Journal of Materials Engineering and Performance* Editorial Office

Record Series I: Business Advisory Council

Meeting agenda; cor., and minutes, 1981-1994

Record Series J: Computer Lab

Record Group K: Delta Sigma Pi

Record Group L: Entrepreneurial Society

Membership statement, n.d.

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